

MEETING MINUTES



PLANNERS, LANDSCAPE ARCHITECTS, CIVIL ENGINEERS & SURVEYORS
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Huntingdon County Comprehensive Plan Update
 Huntingdon County Career and Technology Center

DM/A Project No. 05-183
 January 19, 2005

Attendees:

Member	Organization	Telephone No.	Email Address
Jeff Butler	DM/A Planning Group	(717) 898-3402	jbutler@dmai.com
Matt DiLoreto	DM/A Planning Group	(717) 898-3402	mdiloreto@dmai.com
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Lisa Roth	HCP&D, Huntingdon Borough, Smithfield Township	(814) 599-0858 (814) 643-5069	therothzoo@hotmail.com
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Ellis Griffith	I&I, Inc	(814) 448-9700	EJGriff@innernet.net
Sandy Carowick	Huntingdon Co. Historical Society	(814) 643-5449	Mail@huntingdonhistroy.org
John Shafer	GFSP Friends	(814) 667-3669	
Stan McKee	Penn State Cooperative Extension	(814) 643-1660	Sam36@psu.edu
Roy Thomas	Huntingdon Commissioners	(814) 643-3091	huntco@pennswoods.net
Mike Lehman	Juniata College	(814) 641-3733	lehman@juniata.edu
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Meeting Summary:

1. Welcome and Introductions

Richard Stahl began the meeting of the Comprehensive Plan Committee (CPC) with his thanks for member participation and the introduction of the DM/A Planning Group of David Miller/Associates, Inc. (DM/A) the consulting team for the project. Mr. Stahl indicated that Huntingdon County Planning Commission staff is continuing to work on the existing land use inventory component of the Plan update. Although he had anticipated the opportunity to share some early products of the inventory with the Committee, staff had experience some technical issues with the data and was unable to produce something for presentation at the meeting. Mr. Stahl then introduced Jeff Butler who continued a generalized introduction before introducing Matthew DiLoreto of the DM/A consulting team for review of the updated Comprehensive Plan Action Matrix with the committee as a whole and also review the summarized census and demographic data produced by DM/A.

2. Action Plan Matrix Review

Matthew DiLoreto addressed the CPC by outlining how DM/A approached their review of the compiled Action Matrix in the County's Comprehensive Plan. He continued by stating how DM/A utilized available information provided by the County to review the existing matrix and make edits as to actions taken on various aspects of the plan since its production. Mr. DiLoreto continued by explaining DM/A's color-coded system of identifying what policies have been started (green), finished (red) and not started (black). He continued by stating that after DM/A's review the new Matrix was then forwarded to Mr. Stahl for his review and edits.

Mr. DiLoreto then reviewed the Action Plan Matrix one Objective at a time reviewing all policies regarding each objective and providing the Committee members time to voice their opinions on what changed could be made. Numerous revisions were made to the Action Plan Matrix regarding committee members' comments.

Once the whole plan was reviewed sufficient time was not left before the scheduled public meeting to continue on to the demographic summary. Instead of commencing with a demographic review Mr. Butler continued the meeting by reviewing a summary of comprehensive plan requirements and stating that this plan is not creating a new comprehensive plan for the county but updating its current comprehensive plan and bringing it to meet MPC standards. After this brief summary the CPC adjourned its meeting to prepare for the public meeting that was scheduled to begin at 7:00PM.

Public Meeting #1

Because of the limited attendance of the public meeting no formal actions were taken. Those attending were encouraged to mark on a map where they are from to provide DM/A with a visual representation of who attended the meeting. After this exercise DM/A representatives had informal discussion within the group and the meeting was adjourned.

Attachments

N/A